

Board of Trustees Minutes
June 13, 2018
Graves Hume Public Library

The Board of Trustees of the Graves Hume Public Library met at 7 pm. Board members physically present were Trustees Rick White, Mark Elston, Adriana Calamaco, Virjean Haywood, Martha Schmitt, Lucy Schmidt, Kim Abel, incoming Library Director Emily Kofoid, and Library Director Connie Beetz.

*Ms. Haywood moved we accept the May board minutes. Seconded by Ms. Schmitt. Motion approved.

*Ms. Calamaco moved we approve the May Treasurer's Report. Seconded by Ms. Schmitt. Motion approved.

*Ms. Schmitt moved we approve the May Check Registry. Seconded by Ms. Calamaco. Motion approved.

Correspondence:

*Received check from Adeline White estate of \$1615.39 for interest while estate being settled.

*Received thank you from Clint O Brien for the business done with the library investments.

Director's Report:

*Representative Jerry Long is having traveling office hours at library on June 22, no campaigning – just issues of constituents.

*\$183.90 in fines were waived during May – Amnesty Month.

*Summer Reading Club begins next month

Committees:

*Building and Grounds - a lawn mower bid from Hollands for \$1600 was received, will look into a maintenance contract

*Personnel and Policy – minor changes were suggested for changes in policies.

Old Business

*Ms Haywood moved we approve the 2018-2019 Working Budget. Seconded by Ms Schmitt. Motion approved.

*Ms Schmitt moved we participate in the Reciprocal Borrowing Program and increase the out of district library card fees to \$74. Seconded by Ms Schmidt. Motion Approved.

*Ms Caramaco moved we transfer \$750 from 6042 to 6040 for new books. Seconded by Ms Haywood. Motion approved.

*Director Beetz's retirement reception will be June 20 from 5-7 pm at the library.

New Business

*Ms Schmidt moved we accept the Prevailing Wage Ordinance 061318 – 1. Seconded by Ms Abel. Motion Approved.

*Ms Schmitt moved we accept the Meeting Date Ordinance for the second Wednesday of the month at 7 pm. Seconded by Mr. Elston. Motion approved.

*Ms. Abel moved we accept the No Smoking Policy. Seconded by Mr Elston. Unanimous approval by roll call vote.

There were no visitors.

Ms Haywood made a motion to adjourn at 7:55. Seconded by Martha Schmitt. Motion Approved.