

Board of Trustees Minutes  
November 14, 2019  
Graves Hume Public Library

The Board of Trustees of the Graves Hume Public Library met at 7:00 pm. No visitors were present. Board members physically present were Trustees Martha Schmitt, Rick White, Virjean Haywood, Kim Abel, and Library Director Emily Kofoid.

Ms Schmitt moved we accept the October board minutes. Seconded by Ms Haywood. Motion approved.

Ms Abel moved we approve the October Treasurer's Report. Seconded by Ms Haywood. Motion approved.

Ms Abel moved we approve the October Check Registry. Seconded by Ms Schmidt. Motion approved.

Correspondence: Thank you note received from Museum for donation 2 chairs.

Director's Report:

\*Board members had no questions about Chapter 11 of the Trustee Facts File 3rd Ed .

\*Insurance increased \$2000 due to inaccurate over-estimation value of building. An up to date estimation of building replacement from Phalen Steel was submitted and insurance will be decreased by \$200.

\*TIF District 5 is expiring so the library will be getting the normal taxes.

\* Requested an estimation for outside front entrance work to prevent snow from sliding down.

\*A \$50,000 CD at FSB will be maturing soon. This will be rolled into a 36 month CD at 1.8%.

Committees: None

Old Business:

\*Old library chairs will sell for \$25.

\*Ms Haywood moved we accept Ordinance 11141901 for 2019 Tax Levy. Seconded Ms Schmitt. Motion approved.

New Business:

\*Snow removal position was advertised in paper. Board members recommended we hire an insured person - Sam Bowne, who submitted the lowest bid of \$65 per significant snowfall.

Ms Haywood moved we adjourn at 7:45 pm. Seconded by Ms Schmitt. Motion approved.

Respectfully submitted by Kim Abel