

## Board of Trustees Minutes

January 29, 2020

### Graves Hume Public Library

The Board of Trustees of the Graves Hume Public Library met at 7:00 p.m. No visitors were present. Board members physically present were Trustees Martha Schmitt, Rick White, Virjean Haywood, Lucy Schmidt, Mark Elston and director, Emily Kofoid.

Mrs. Schmitt moved we accept the November board minutes. Ms. Haywood second the motion; motion approved.

Mrs. Schmidt moved to approve the November Treasurer's report with a second by Ms. Haywood; motion approved.

Mr. Elston moved to approve the November Check Registry with a second by Ms. Schmidt; motion approved.

Correspondence: Food Pantry thank you for the 94 pounds of food collected. A total of \$72.70 fines were waived.

#### Director's Report:

- Book sale totaled \$91.00;
- 11 library chairs were sold;
- FOL Giving Tree totaled \$514 for the purchase of books dedicated to the memory of individuals;
- the board decided to pass this year on an audit overview;
- Graves Library will be closed 1/27/2020 for a half day due to an active shooter demonstration.

#### No Committee Reports

Old Business: Update on Reading Room library chairs- 11 sold with 9 remaining.

New Business: Mrs. Kofoid requested a maternity leave. Board voted to honor request.

Ms. Haywood made the motion of adjournment at 7:50 pm, Mr. Elston second the motion. Motion carried.

Respectfully submitted,

Virjean Haywood, acting secretary