

**Board of Trustees Minutes**  
**September 8, 2022**  
**Graves Hume Public Library**

The Board of Trustees of the Graves Hume Public Library met at 7:00 pm. Board members physically present were Martha Schmitt, Nancy Jackson, Kim Abel, Rick White and Library Director Emily Kofoid. Adriana Calamco joined the meeting online. No visitors were present.

Ms Schmidt moved we accept the August board minutes. Seconded by Ms Jackson. Motion approved.

Ms Jackson moved we approve the August Treasurer's Report. Seconded by Ms Abel. Motion approved.

Ms Abel moved we approve the August Check Registry. Seconded by Ms Jackson. Motion approved.

Correspondence: none

**Director's Report:**

\*Due to a leak, we will need work done to prevent backflow which will cost \$5710.

Microsoft will not support Windows 8, must have Windows 11 by 2025.

\*Will hire our attorney to do the Budget and Appropriation and the tax levy for \$1500.

Because of this, will not have to do the compilation audit which would cost \$2400.

\*Valerie Valdes will start as desk clerk in October.

Committees - none

**Old Business:**

\*Ms Jackson moved we accept Ordinance 090822-2 the Proposed Budget and Appropriation. Seconded by Ms Schmidt. Motion Approved

**New Business:**

\*Ms Abel moved we accept Building Maintenance Ordinance 090822-1. Seconded by Ms Calamaco. Motion approved,

No closed session was held.

\*Ms Schmitt moved we adjourn at 7:35 pm. Seconded by Ms Jackson. Motion approved

Respectfully submitted by Kim Abel

*Kim Abel*